



**Nighthawks Parents Society Meeting Minutes  
(Special Bylaws meeting)**

**Tuesday, Feb 25, 2025 7:00 pm**

**Location: Teams Meeting (online)**

**Attendees:** Stephanie Bissky (President), Tavis Settles (Vice President), Scott Murayama (Treasurer), Ashwini Kelkar (Secretary), Shawn Botterill, Elaine Cohen, Jessie Leighton, Maria Kwan, Hasina Zaki, Sara Moores.

**Welcome and Notification of quorum**

Stephanie welcomed the group and ensured quorum requirement.

**Slide presentation:**

Shawn Botterill presented the following

- Purpose of todays meeting:  
Special General Meeting of the Membership with a minimum of 21 Days Notice for the purposes of updating the Bylaws.
- Documents:
  - a. 2023 Nighthawks Parents Society Current Bylaws
  - b. Nighthawks Parents Society - Bylaw Update Project 2025 Tracking Document
  - c. Proposed 2025 Nighthawks Parents Society Bylaws
- Purpose of a Consent Agenda Item: is to collect items into a group whereby all are passed with a single motion and vote.
- Reviewed the Tracking Document Line by Line with Explanations

**Motion 1** - Move to have the Nighthawks Parents Society - Bylaw Update Project 2025 Tracking Document to be used as a Consent Agenda Item by Shawn, 2<sup>nd</sup> Maria  
All in agreement, unanimous consent. Motion carried.

**Motion 2** - Move to accept the Consent Agenda for the purposes of updating the Nighthawks Parents Society Bylaws as noted by Shawn, 2<sup>nd</sup> Tavis  
All in agreement, unanimous consent. Motion carried.

**Motion 3** - Move for a Special Resolution to repeal the Nighthawks Parents Society Bylaws of 2023 and accept the new NightHawks Parent Society Bylaws of February 25, 2025 (Version 2025.1) by Shawn, 2<sup>nd</sup> Tavis. All in agreement, unanimous consent. Motion carried.

The new Nighthawks Parents Society Bylaws (Version 2025.1) will be registered at the registry by Stephanie.

Motion to adjourn meeting at 7:30 pm by Tavis.



Notes Prepared by: Ashwini Kelkar (Secretary)

Notes Reviewed by: Stephanie Bissky (President)

Documents attached Nighthawks Parents Society Bylaws 2023, Nighthawks Parents Society Bylaws 2025,  
Nighthawks Parents Society Bylaws Update Tracking Document